

Thursday, August 29, 2024

## School Board Meeting Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00 pm

Zoom link: <https://us02web.zoom.us/j/85322448578?pwd=MWFVZnBvQUhZa0FBbnJ0QSs3SUdlZz09>

The President called the meeting to order at 6:02pm.

### I. Pledge of Allegiance & Moment of Silence

### II. Board Member Roll Call

Mario Acerra, President

Paul Braden, VP

John Filipos, Treasurer

Tim Laubach

Karen Mustonen

Sergio Rivas

Cora Savage

Chuck Schubert

Margaret Smith

Jasmine Woodson

### Administration:

Christina Lincoln, CEO

Jennifer Levernier, Principal

Cheryl Schurz, Director of Finance & Board Secretary

### III. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:05pm for Personnel, Legal, and Property discussion.

MM:Filipos

SM:Rivas

Motion Carried:Yes-9,No-0,Abstentions-0

### IV. Open Session:

The Board of Directors returns to Open Session at 6:15pm.

### Opening Remarks:

Mr. Acerra, Board President

President Acerra welcomed the Board to a new school year. He wished all staff a good school year.

### V. CEO Report

Dr. Christina Lincoln, CEO

Dr. Lincoln reported that the school year opened on 8/26/24 with 560 students.

Teachers returned back to school after summer break on 8/19/24.

Charter Arts will hold Auditions after the Labor Day holiday and an Open House is scheduled for 11/16/24.

The Back to School Title I meeting is scheduled for 9/11/24 at 5:30pm. Please come if you are able.



## **X. Committee Reports**

### **Finance Committee report by John Filipos**

**Acceptance of Preliminary June and July 2024 Financial Reports**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors accepts the Preliminary June and July 2024 Financial Reports.

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstentions-0**

**Approval of PDE 418 (Lease Reimbursement 23-24)**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors approves the PDE 418 (Lease Reimbursement 23-24).

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstentions-0**

### **Resource Development Committee report by Cora Savage**

Ms. Savage reported the Committee met on 8/14/24. The Committee discussed enrollment and auditions.

### **Board Development Committee report by Paul Braden**

Rev. Braden reported on Act 55 Board Training. He encouraged those Board members who have not attended the training to please enroll and attend the training. He will email all Board members the link to sign up. Please forward your training certificate to Mrs. Schurz for her Board File.

Rev. Braden encouraged the Board to recommend a parent to serve on the Board.

### **Curriculum Committee Report by Jasmine Woodson**

**Approval of 3 Year School Wide Title I Comprehensive Plan (2024-2027)**

**Motion:** Based upon the recommendation of the Curriculum Committee, the CEO, and the Principal, the Board of Directors approves the 3 Year School Wide Title I Comprehensive Plan (2024-2027).

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstentions-0**

**Approval of Language Instruction Educational Program (LIEP)**

**Motion:** Based upon the recommendation of the Curriculum Committee, the CEO, and the Principal, the Board of Directors approves the Language Instruction Education Program (LIEP).

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstentions-0**

**Approval of Updated 2024-2025 Course Catalog**

**Motion:** Based upon the recommendation of the Curriculum Committee, and the Principal, the Board of Directors approves the Updated 2024-2025 Course Catalog.

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstentions-0**

**Approval of Updated 2024-2025 School Calendar**

**Motion:** Based upon the recommendation of the Curriculum Committee, and the Principal, the Board of Directors approves the Updated 2024-2025 School Calendar. The change is final exam days.

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstentions-0**

**Approval of Professional Conference**

**Motion:** Based upon the recommendation of the CEO and the Principal, the Board of Directors approves the 9/20-9/23/24 Conference to Cody, WY at the site of the Heart Mountain Relocation Center. The Conference will be attended by Mr. Patrick Wolkoff, Social Studies Teacher.

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstentions-0**

Ms. Woodson reported that building subs have been hired to replace subs from a sub service. There is a lack of subs available through the sub service.

The ILT (Instruction Leadership Team) met and discussed the Mission, Vision, and the Strategic Plan.

The Administration will review the Permanent Early Dismissal Policy and if revisions are needed, the Policy will be brought before the Board for approval.

By the end of the 2025-2026 school year, educators will submit 3 lesson plans to evaluate educator effectiveness. Each Evaluator will have 5 departments to evaluate.

**XI. Old Business**

**Website Updates**

Dr. Lincoln reported the “New Look” for the website. Ms. Gillette is still working on edits and revisions. The website is a work in progress.

**XII. New Business**

**Approval of Contracts/Agreements**

**Motion:** Based upon the recommendation of the CEO, the Board of Directors approves the following contracts/agreements.

- ArtsQuest (Graduation)
- Behavioral Health Associates
- Colonial IU 20 Contracts
- Counslr
- Edwards Business Systems
- ESS Northeast, LLC
- Mek Tek

**MM:Braden**

**SM:Rivas**

**Motion Carried:Yes-9,No-0,Abstentions-0**

**Approval of 2023-2024 Charter School Annual Report**

**Motion: Based upon the recommendation of the CEO, the Board of Directors approves the 2023-2024 Charter School Annual Report.**

**MM:Filipos**

**SM:Mustonen**

**Motion Carried:Yes-9,No-0,Abstentions-0**

**XIII. Public Comments:** *(limited to 3 minutes per individual)* None

**XIV. Adjournment**

**Motion to adjourn at 6:52pm.**

**MM:Rivas**

**SM:Filipos**

**Motion Carried:Yes-9,No-0,Abstentions-0**

**Next Meeting: October 10, 2024 6pm**

**Respectfully submitted,**

**Cheryl Schurz, Board Secretary**