



321East 3rd Street, Bethlehem, PA 18015 phone (610) 868-2971 | fax (610) 868-1446

Motion Carried: Yes-5, No-0, Abstentions-0

Thursday, May 9, 2024

School Board Meeting Minutes - Reorganization Meeting

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00pm

The Executive Director and CEO called the meeting to order at 6:04pm.			
. Pledge of Allegiance & Moment of Silence			
I. Board Memb Board: Administrati	✓ Mario Acerra, President ✓ Paul Braden, VP ✓ John Filipos, Treasurer	•	□Cora Savage ✓Chuck Schubert ✓Margaret Smith □Jasmine Woodson

III. Reorganization/ Governance Actions:

1. The Board of Directors approves the following Board Appointments:

Terms Expire May 2025-May 2027

MM:Braden SM:Filipos

BOARD OF DIRECTORS AND ADMINISTRATIVE INFORMATION

Term Expires - May 2025

Mario Acerra, NCC, Professor Paul Braden, Retired Pastor John Filipos, Buckno Lisicky & Co, CPA

Term Expires - May 2026

Sergio Rivas, Bethlehem Vo-Tech, Video & Media Arts Instructor Cora Savage, Bethlehem Food Co-Op, Marketing & Membership Coordinator Chuck Schubert, One Financial Services, CPA Margaret Smith, Stafield & Smith, Special Projects Manager

Term Expires - May 2027

Tim Laubach, Adams Outdoor Advertising, Sr Account Executive - NEW APPOINTMENT Karen Mustonen, Bethlehem Vo-Tech, Lead Teacher

Jasmine Woodson, Lehigh University, Education and Learning Design Librarian

The Executive Director& CEO welcomes the new board.

Action then proceeds to the nomination of officers.

After soliciting nominations from the Board, the Executive Director & CEO recommends the following Officer Nominations for the 2024-2025 school year:

President: Mario Acerra Vice-President: Paul Braden Treasurer: John Filipos

If there are no further nominations, the Executive Director and CEO will consider a motion to elect the slate of officers.

MM:Smith SM:Schubert Motion Carried:Yes-6,No-0,Abstentions-0 (Including Laubach)

AT THIS POINT IN THE MEETING, THE NEW PRESIDENT TAKES OVER THE CHAIR

President Acerra appointed Tim Laubach to the Resource Development Committee.

IV. Executive Session:

Motion: The Board of Directors moves to go into Executive Session for Personnel, Legal, and Property discussion at 6:08 pm.

MM:Filipos SM:Braden Motion Carried: Yes-6,No-0,Abstentions-0

V. Open Session:

The Board of Directors returns to Open Session at 6:16 pm.

VI. Public Comments: (limited to 3 minutes per individual) None

VII. Acceptance of Consent Agenda Items:

Acceptance of April 11, 2024 Meeting Minutes

Motion: The Board of Directors approves the Consent Agenda.

MM:Braden SM:Smith Motion Carried:Yes-6,No-0,Abstentions-0

VIII. Old Business

Approval of Policies

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the following Policies.

- 121 Field Trips
- 227 Controlled Substances
- 246 Student Wellness
- 317.1 Educator Misconduct
- 626a Federal Procurement Programs
- 810 Transportation

810.3 Video Recording on School Van and Bus

824 Maintaining Professional Adult/Student Boundaries

831 Whistleblower

MM:Smith SM:Filipos Motion Carried:Yes-6,No-0,Abstentions-0

IX. Personnel Report and 2024-2025 Staff Roster

Approval of May 2024 Personnel Report

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the May 2024 Personnel Report.

MM:Filipos SM:Smith Motion Carried:Yes-6,No-0,Abstentions-0

Approval of the 2024-2025 Employee Roster

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the 2024-2025 Employee Roster.

MM:Schubert SM:Laubach Motion Carried:Yes-6,No-0,Abstentions-0

X. Appointment of Providers 2024-2025

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Hutchinson, Gillahan & Freeh, as auditors.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints the following firms as attorneys at law of record:

Fitzpatick, Lentz, Bubba, Center Valley, PA, Real Estate Specialists King, Spry, Herman, Freund & Faul, LLC, Bethlehem, PA, Public School Law Specialists Latsha Davis Yohe & McKenna, P.C., Exton, PA, Charter School Specialists

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Equinox as Benefits broker.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints HMK as liability Insurance broker.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints PenServ as 403b administrator.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Carbon Lehigh IU 21 as technology support and PowerSchool support.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints St Luke's University Health Network as Athletic Trainer, and School Physician.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Bayada as sub nurse provider.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints ESS as sub teacher service provider.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints

Executive Security as security provider.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Mek Tek as HVAC provider.

Based on the recommendation of the Executive Director & CEO, the Board of Directors approves Cintas, Cutting Edge, Johnson Controls, JP Mascaro, ProAsys, and Otis Elevator as building and grounds maintenance contractors.

Motion: The Board of Directors accepts the provider approvals as outlined above.

MM:Braden SM:Filipos Motion Carried:Yes-6,No-0,Abstentions-0

XI. Committee Reports

Finance Committee report by John Filipos

First Review of 2024-2025 School Budget - will approve in June.

The Foundation Budget will be presented and approved in June.

Board Development Committee report by Paul Braden

Proposed 2024-2025 Meeting Schedule

Motion: Based upon the recommendation of the Executive Director & CEO, the Board of Directors approves the proposed 2024-2025 Meeting Schedule.

MM:Braden SM:Filipos Motion Carried:Yes-6,No-0,Abstentions-0

Please review the Committee Structure Document for the June Board meeting.

Curriculum Committee report by Jasmine Woodson

Approval of 2024-2025 School Calendar

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the 2024-2025 School Calendar.

MM:Smith SM:Schubert Motion Carried:Yes-6,No-0,Abstentions-0

Approval of UPDATED 2024-2025 Course Catalog

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the UPDATED 2024-2025 Course Catalog.

MM:Laubach SM:Filipos Motion Carried:Yes-6,No-0,Abstentions-0

Approval of Professional Development Plan

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the Professional Development Plan,

MM:Braden SM:Laubach Motion Carried:Yes-6,No-0,Abstentions-0

XII. New Business

Approval of Contracts

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the following contracts.

ArtsQuest Graduation 2024 Contract

Frontline Contract Millstone Contract

Palmeri Transportation Contract, June 2024-June 2027

MM:Filipos SM:Laubach Motion Carried:Yes-6,No-0,Abstentions-0

XIII. Public Comments: (limited to 3 minutes per individual) None

XIV. Adjournment

Motion to adjourn at 6:41pm.

MM:Filipos SM:Schubert Motion Carried:Yes-6,No-0,Abstentions-0

Next Meeting Date and Time: Thursday, June 13, 2024, 6pm.

Respectfully submitted,

Chery Schurz Board Secretary