



May 24, 2024

Dear Charter Arts Students and Families,

As we approach the final stretch of the academic year, we want to ensure that everyone is well-informed about Final Exam Week, which will take place from June 3rd to 7th. Please note the following key dates and information:

- **June 3rd:** Last full day of school.
- **June 4th to 7th:** Final Exams, 11:45 AM Dismissal.
- **June 10th:** Final exam make-up day, 11:45 AM Dismissal. (students only attend if they arrange extended time or have a make-up exam scheduled).

Class Schedule (June 4th to 7th):

- All core and artistic classes will meet as scheduled on the below bell schedule.
- The periods on the schedule align with student's regularly scheduled classes in PowerSchool.
- Students must attend all classes.
- On Thursday (6/6) and Friday (6/7), class periods will run in **reverse** order: 8, 7, 6, and 5.

Homework Labs:

- Students must follow their schedule as listed in PowerSchool. Homework labs will meet in their designated classrooms as usual.
- If a student has a scheduled homework lab, they must either attend or provide a note from their parent/guardian to leave early or arrive late depending on their other scheduled courses that day.
 - Notes should be submitted to the main office on the day of early dismissal or late arrival, or an email can be sent to attendance@charterarts.org.

Open Campus:

- There is no open campus during final exams.

Lunch Periods:

- Students with a scheduled lunch period can stay in the commons or leave with a parent/guardian note if they have completed their last exam for the day.



Permanent Early Dismissal:

- Students with Permanent Early Dismissal can leave early or arrive late as per their schedule.

Extended Time Options for Final Exams:

- Students needing extended time for exams have the following options and must communicate with their teachers to schedule extended time:
 - Take the remainder of the exam during a scheduled artistic period, homework lab, or lunch period.
 - Attend school on the make-up exam date, June 10th, with transportation provided for an 11:45 AM dismissal.
 - Students also may stay later than 11:45 AM during finals week with proctors arranged to cover. Students must arrange their own transportation as no late busing will be provided after 11:45 AM.

Subway Availability:

- Subway will be available for purchase in the commons.

It is hard to believe that the year is already coming to a close. Thank you for trusting your children to us. It has been a wonderful experience to watch them learn and grow over the course of another year! I wish you all a safe and happy summer filled with joy and fun memories! I appreciate your cooperation and understanding during the last few days of the 23-24 school year. If you have any questions or concerns, please don't hesitate to contact the Main Office.

Sincerely,

Jennifer Levernier

Mrs. Jennifer Levernier
Principal



Bell Schedule June 4th-7th:

Tuesday, 6/4 is a day 1/3				Wednesday, 6/5 is a day 2/4				Thursday, 6/6 is a day 1/3				Friday, 6/7 is a day 2/4			
1/2 day: 4 periods: 48 Min classes				1/2 day: 4 periods: 48 Min classes				1/2 day: 4 periods: 48 Min classes				1/2 day: 4 periods: 48 Min classes			
	START	DUR	END		START	DUR	END		START	DUR	END		START	DUR	END
P1	8:25	48 min	9:13	P1	8:25	48 min	9:13	P8	8:25	48 min	9:13	P8	8:25	48 min	9:13
	9:13	3 min	9:16		9:13	3 min	9:16		9:13	3 min	9:16		9:13	3 min	9:16
P2	9:16	48 min	10:04	P2	9:16	48 min	10:04	P7	9:16	48 min	10:04	P7	9:16	48 min	10:04
	10:04	3 min	10:07		10:04	3 min	10:07		10:04	3 min	10:07		10:04	3 min	10:07
P3	10:07	48 min	10:55	P3	10:07	48 min	10:55	P6	10:07	48 min	10:55	P6	10:07	48 min	10:55
	10:55	3 min	10:58		10:55	3 min	10:58		10:55	3 min	10:58		10:55	3 min	10:58
P4	10:58	48 min	11:46	P4	10:58	48 min	11:46	P5	10:58	48 min	11:46	P5	10:58	48 min	11:46