

Thursday, May 10, 2018 Agenda

REORGANIZATION MEETING

MEETING PLACE: 321 E. Third St, Bethlehem, PA 18015

6:00pm

The CEO will call the meeting to order.

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Paul Braden	Erica Dickson
Otto Ehram	Mark Ferguson	John Filipos
Cheryl Mueller	Rosemary Murdy-Haber	Len Perrett
Margaret Smith	Charles Stinner	

Administration:

Diane LaBelle, Executive Director	
Carise Comstock, Principal	
MaryJo Rosania-Harvie, Assistant Principal	Lauren Sheldon
Cheryl Schurz, Director of Finance	Debra Storm, Director of Development

- IV. Reorganization/ Governance Actions:

- 1. The Board of Directors approves the following **Board Appointments:**
Terms Expire May 2019- May 2020

MM: **SM:**

ACTION REQUIRED:

BOARD OF DIRECTORS AND ADMINISTRATIVE INFORMATION

Term Expires – May of 2019

Mario Acerra NCC, Professor	Paul Braden Pastor, Retired
John Filipos Buckno Lisicky & Co, CPA/Shareholder	Leonard Perrett Dept. Chair of English, Retired

Term Expires – May 2020

Rosemary Murdy-Haber Professor, Music	Charles Stinner Air Products, Vice President, Taxes
Margaret Smith Project Manager	Open

Term Expires - May 2021

Otto Ehram Bethlehem Steel, Retired	Mark Ferguson Iron Mountain, Marketing
Erica Dickson Music Educator	Cheryl Mueller Financial Controller

The Executive Director welcomes the new board. Action then proceeds to the nomination of officers.

1. After soliciting nominations from the Board, the Executive Director recommends the following **Officer Nominations** for the 2018-2019 school year:

President: Mario Acerra
Vice-President: Paul Braden
Treasurer: John Filipos

If there are no further nominations, the Executive Director entertains a motion to elect the slate of officers.

MM: SM: ACTION REQUIRED:

AT THIS POINT IN THE MEETING THE NEW PRESIDENT TAKES OVER THE CHAIR

2. **Committee Assignments** made by President:

Finance Committee:

John Filipos, Chair Paul Braden Charles Stinner

Curriculum Committee:

Len Perrett, Chair Rosemary Murdy-Haber

Resource Development Committee:

Otto Ehram, Chair Erica Dickson Mark Ferguson
Cheryl Mueller

Board Development Committee:

Paul Braden, Chair Margaret Smith

3. **Foundation Board Assignments:**

Based on the recommendation of the Executive Director, the Board of Directors appoints Mark Ferguson as Liaison to the Foundation Board.

MM: SM: ACTION REQUIRED:

- V. Executive Session:

Motion: The Board of Directors moves to go into Executive Session to discuss Personnel and Legal Issues at _____pm.

MM: SM: ACTION REQUIRED:

- VI. Open Session:

The Board of Directors returns to Open Session at _____ pm.

Opening Remarks –

Administration

321 East 3rd Street, Bethlehem, PA 18015
phone (610) 868-2971 | fax (610) 868-1446

- Mr. Acerra, Board President
- Ms. Diane LaBelle, Executive Director

VII. Public Comments: (limited to 3 minutes per individual)

VIII. **Acceptance of April 12, 2018 Minutes and Executive Committee Minutes**

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the April 12, 2018 Minutes and Executive Committee Minutes.

MM: **SM:** **ACTION REQUIRED:**

IX. **Appointment of Providers 2018-2019**

Based on the recommendation of the Executive Director, the Board of Directors appoints Hutchinson, Gillahan & Freeh, as auditors.

Based on the recommendation of the Executive Director, the Board of Directors appoints the following firms as attorneys at law of record:

Latsha Davis Yohe & McKenna, P.C., Exton, PA, Charter School Specialists
King, Spry, Herman, Freund & Faul, LLC, Bethlehem, PA, Public School Law Specialists
Worth, Magee & Fisher, Allentown, PA, Public School Law Specialists
Fitzpatrick, Lentz, Bubba, Center Valley, PA, Real Estate Specialists
Flamm, Walton PC, Allentown, PA, Employment Specialist
Marshall, Dennehey, Warner, Coleman & Goggin, Allentown, PA, Employment Specialist
Fellheimer & Eichen LLP, Philadelphia, PA, Real Estate Specialists

Based on the recommendation of the Executive Director, the Board of Directors appoints Equinox as benefits broker.

Based on the recommendation of the Executive Director, the Board of Directors appoints HMK as liability Insurance Broker.

Based on the recommendation of the Executive Director, the Board of Directors appoints PenServ as 403b Administrator.

Based on the recommendation of the Executive Director, the Board of Directors appoints Carbon Lehigh IU 21 as Technology Support and PowerSchool support.

Based on the recommendation of the Executive Director, the Board of Directors appoints St Luke's University Health Network as Athletic Trainer and School Physician.

Based on the recommendation of the Executive Director, the Board of Directors appoints Source 4 Teachers as Sub Service Provider.

X. Personnel

Approval of May 2018 Personnel Report

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the May 2018 Personnel Report.

Approval of 2018-2019 Staff Roster

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the 2018-2019 Staff Roster.

Administration

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MM: **SM:** **ACTION REQUIRED:**

XI. **Foundation Report**
Mr. Mark Ferguson

XII. Old Business None.

XIII. **New Business**
Finance Committee
Presentation of 2018-2019 Development, School and Foundation Budgets

Motion: Based upon the recommendation of the Executive Director the Board of Directors approves the Hank's Auto Service Agreement.

MM: **SM:** **ACTION REQUIRED:**

Motion: Based upon the recommendation of the Executive Director the Board of Directors approves the Bayada School Nursing Agreement and General Healthcare Resources Contract.

MM: **SM:** **ACTION REQUIRED:**

Curriculum Committee

Motion: Based upon the recommendation of the Executive Director the Board of Directors approves the contract with Peter Langman to provide ½ day In-Service Training to the Faculty and Staff on August 21, 2018.

MM: **SM:** **ACTION REQUIRED:**

Executive Committee

Proposed 2018-2019 Meeting Schedule

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the proposed 2018-2019 Meeting Schedule.

MM: **SM:** **ACTION REQUIRED:**

Policies 439 and 439a

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the 439 and 439a Policies

MM: **SM:** **ACTION REQUIRED:**

Resource Development Committee

Board Development Committee

XIV. Public Comments: (limited to 3 minutes per individual)

XV. Adjournment

Motion to adjourn: PM **MM:** **SM:** **ACTION REQUIRED:**

Next Meeting Date and Time: Thursday, June 14, 2018, 6pm

